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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Classification/Compensation Study**  
DATE: July 20, 2021

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### **Background:**

There is money budgeted in 2021 for the completion of a classification/compensation study. Attached is a draft Request for Proposal to complete such a study.

### **Request:**

Staff requests authorization to post the Request for Proposal with the League of Minnesota Cities and to direct mail the same to the human resources vendors listed with the League.